

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING
HELD ON APRIL 20, 2021, AT 7:00 P.M.

MEMBERS PRESENT: Ian Morcott, Tom Hoegg, AJ Lewis, Martin Pike

MEMBERS ABSENT: Justin Page, Paul Hibbard

REPRESENTATIVES: Mayor Sykes; Rich Urquidi – Public Works Director; Kirby Smith and Cletis Holden – Airport Managers; Toby Epler – JUB Engineers, Inc.

GUESTS:

TRANSCRIBER: Amy Pearson

MINUTES:

Ian Morcott made a motion to approve the minutes from the March 16, 2021 meeting. Tom Hoegg seconded the motion. All in favor, motion carried.

RECOGNIZE PERSONS IN THE AUDIENCE:

Larry Cronin was present and expressed concern that the terminal building was going to be locked after hours. He shared his personal experiences being stranded at various airports due to weather and that having an accessible shelter was critical to him during those times. He also shared experiences of other pilots being stranded. The airport managers explained that the terminal building will be locked after hours however, the lobby will always be open. There will be a sign with an emergency number listed in which pilots can call and receive the key code to the terminal building for sheltering purposes. The keys to the courtesy vehicle will also be in the lobby and there is an external restroom available 24/7. For non-emergency situations the keycode for the terminal building will be given to users after they sign a form that they will not give the code to anyone else so that there is some accountability in place. Tom Hoegg added that he has never been to an airport in 35+ years of flying where he has needed a keycode to access the terminal building.

OLD BUSINESS

FAA Funding and Projects

Toby said the runway still needs the final application of paint. The paint manufacturer is in Texas and the freezing of their plants has created a national paint shortage. Hopefully, it will still be painted in either early or mid-May as soon as it is warm enough. The runway will be closed for approximately six to eight hours while they paint runway, taxiways, and apron. Mr. Urquidi said this year is taxiway design, construction is next year, and the following year will be a 360 degree fuel island. They are also working with BLM to approve the SEAT Base design and get the contracts sorted out. Carry forward.

Ordinance Review

The committee reviewed and discussed the draft Airport Rules and Regulations; Minimum Standards document and made some changes as a result of the group discussion. There was also an open discussion on parking and tie down fees. Ian Morcott made a motion to set tie down fees at zero dollars. There was no second to the motion, motion failed. After further discussion Tom Hoegg made a motion to leave the tie down fees as is and give discretion to the FBO to waive said fees. Martin Pike seconded the motion. All in favor, motion passes. Mr. Urquidi will bring the final draft to the next meeting. Carry forward.

Strategic Planning

This was discussed simultaneously with FAA Funding and Projects. Carry forward.

Airport District Creation

No update at this time. Carry forward.

NEW BUSINESS

Introduction of New Airport Managers

Cletis Holden and Kirby Smith of CK Aviation, LLC will serve as the new Airport Managers. Cletis and Kirby shared their history and experience with the committee members. Each of the committee members briefly introduced themselves to the new managers as well. Item closed.

GENERAL COMMITTEE DISCUSSION

Kirby and Cletis shared the improvements currently being made to the terminal building.

Tom and Martin asked about the status of fuel. Kirby explained that they have to have an electrician come out and disconnect Ted so that is the hold up. As soon as that is done, they are ready to go. Martin asked what was going on with Ted and his fuel. Kirby explained that Phillips 66 did an audit on the fuel tank and they said that they would not certify/approve the tank. Then the State Fire Marshall came out and said that no more fuel could go into the tank and that Ted has 90 days to clean it out. Martin asked what the problem with the tank was. Kirby said that it is not a certified tank. From Phillips 66's perspective the way it was set up with the temporary barrier it can only be that way for a maximum of 24 months. So, the tank would have to be moved, put in a regular base (inaudible) spillage, the motor is not blast resistant, it is not self-containing, and the valves are not aviation rated; there is a lot of stuff wrong with it. Kirby said that they are spending about \$4,000 redoing the aviation gas system that has galvanized piping. Also, since the wiring was not done properly, we now have to have the State Electrical Inspector come out and make sure everything is correct. There were other issues that the State Fire Marshall found so we have to contact either the EPA or the DEQ for all the fuel that has leaked from Bybee's trailer which was flagged by the State Fire Marshall. This is why the city wants to own the equipment so that we know it is up to code up and specifications at all times to reduce city liability. It needs to be done right so and we will do whatever we need to do to be sure that is the case. The State Fire Marshall wants to come back and inspect all the hangars so we will be setting up times for that to take place as well.

Rob Karren resigned from the Airport committee prior to the meeting.

AGENDA SET FOR NEXT MEETING

ADJOURN

There being no further business to come before the committee, Tom Hoegg made a motion to adjourn the meeting. Martin Pike seconded the motion. All in favor and the meeting was adjourned at 8:21 P.M.



Chair

AGENDA ITEMS FOR MAY 18, 2021 MEETING

OLD BUSINESS

FAA Funding and Projects
Ordinance Review
Strategic Planning

Airport District Creation

NEW BUSINESS