

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING  
HELD ON AUGUST 18, 2020, AT 7:00 P.M.

**MEMBERS PRESENT:** Ian Morcott, Martin Pike, Tom Hoegg, AJ Lewis, Justin Page

**MEMBERS ABSENT:** Paul Hibbard, Rob Karren

**REPRESENTATIVES:** Councilman McCain; Rich Urquidi – Public Works Director; Ted Thompson – Airport Manager; Toby Epler – JUB Engineers, Inc.

**GUESTS:**

**TRANSCRIBER:** Amy Pearson

**MINUTES:**

AJ Lewis made a motion to approve the minutes from the July 21, 2020 meeting. Ian Morcott seconded the motion. All in favor, motion carried.

AJ Lewis made a motion to approve the minutes from the July 28, 2020 meeting. Ian Morcott seconded the motion. All in favor, motion carried.

**RECOGNIZE PERSONS IN THE AUDIENCE:**

**OLD BUSINESS**

**Airport Drainage**

Toby said the biggest problem is the hangars on the east side. To not do an extensive amount of storm drainpipe it would be best to do a series of drainage swales to get the water away from the hangars and it would be fairly simple for the city crews to do. Mr. Urquidi said that he would take the city crews to complete. Item closed.

**FAA Funding and Projects**

Toby said in mid-September, after fire season, they would finish the second coat of paint and do the reflective portion. They will need to close the runway for one day. There was an extensive discussion regarding sewer and water in the hangar drawings. Toby will bring the airport plan to the September meeting. Carry forward.

**Discussion/Decision on Proposed Fuel Flowage Fees**

Mr. Urquidi said the city trying to put a plan in place with the manager responsibilities. He believes the city still wants to do something with a flowage fee anywhere from .05 to .10 cents per gallon but they city is still looking into it. The committee is waiting to see what the city would like to do before they discuss this matter further or try to make any recommendations. Carry forward.

**Ordinance Review**

Mr. Urquidi emailed the ordinances to each of the committee members and asked them to review them over the next month and bring their input to the next meeting. Tom questioned why the ordinance is so long when other airports have very short ordinances. Toby explained that one reason may be because other airports in the area also have a Rules, Regulations and Minimum Standards document that covers the operation of the airport so they can have a shorter ordinance. Whereas Mountain Home does not have a Rules, Regulations and Minimum Standards document so there are items that need to be in the ordinances. Carry forward.

## **NEW BUSINESS**

### **Strategic Planning**

There was an extensive open dialogue regarding several areas of the airport from fuel fees, hangars, the impact of the new industrial park, city incentives and flight schools. The committee all agreed that it would be easier to select four main topics for them to focus on for the strategic planning, but a lot of it is dependent on what the city wants to do.

1. Fuel fees. Need to wait and see if the city is interested in selling fuel. At this time, the city needs hold off on any decisions until it is time to discuss the airport manager's contract.
2. Hangars. AJ reached out to the airport manager at Nampa but has not yet heard back from them.
3. How the airport will tie into the new Industrial Park. AJ is interested in meeting with Brock Cherry to discuss this with him. AJ will contact him and let the other committee members know in case they would like to attend as well. AJ said they would be sure not to create a quorum.
4. Flight School options. Ted said that he has been working extensively on this possibility.

Carry forward.

### **GENERAL COMMITTEE DISCUSSION**

Councilman McCain confirmed that the committee would like further guidance on where the city wants the airport to be down the line regarding hangars, fuel fees and the extent of their involvement versus an airport manager. Once they have that general guidance, the committee could better figure out what recommendations to make to help the city meet their ultimate goals.

Ted gave an update on the fire season. Due to COVID there are no fire camps, so they are fighting fires very aggressively from the air increasing the traffic at the airport.

### **AGENDA SET FOR NEXT MEETING**

#### **ADJOURN**

There being no further business to come before the committee, Martin Pike made a motion to adjourn the meeting. Ian Morcott seconded the motion. All in favor and the meeting was adjourned at 7:57 P.M.



Chair

### **AGENDA ITEMS FOR SEPTEMBER 15, 2020 MEETING**

#### **OLD BUSINESS**

FAA Funding and Projects  
Discussion/Decision on Proposed Fuel Flowage Fees  
Ordinance Review  
Strategic Planning

#### **NEW BUSINESS**