



Seeking applications for the position of:
Facilities Maintenance Specialist

Open Date: November 14, 2024 Closing Date: December 2, 2024 at 5 p.m.

Salary: \$3,456.27 per month plus a generous benefit package including: Persi retirement, medical/dental/vision, and paid vacation and sick leave

QUALIFICATIONS:

- Graduation from high school or possession of a GED; and
- Two years' experience maintaining the upkeep (including plumbing, hvac, electrical) of commercial buildings and equipment; or
- Any equivalent combination of experience and training which provides the knowledge, skills, and abilities necessary to perform the work.

General Statement of Duties: Perform a wide variety of unskilled and semiskilled tasks in the preventative maintenance, alteration, and repair of building facilities and custodial duties. Work involves skillful and safe operation of a variety of hand and power tools and power equipment and other duties as required.

Required Knowledge, Skills & Abilities:

Knowledge of:

- Safe operation of hand and power tools
- Basic knowledge of plumbing, carpentry, and electrical work
- Mechanical aptitude
- Basic knowledge of painting and masonry

Ability to:

- Safely operate hand and power tools and equipment
- Communicate well with others
- Understand and follow oral and/or written policies, procedures, and instructions
- Establish and maintain effective working relationships with department personnel and the public
- Physically perform the essential functions of the job
- Comprehend and follow safety rules and regulations

OTHER REQUIREMENTS:

All candidates are required to pass the following to be considered for the above position:

- Ability to pass a drug screening and driving records check
- Ability to pass background check and fingerprinting due to restrictions at the Police Department. This includes no misdemeanor or felony convictions.
- Possession of a valid driver's license issued by the State of Idaho

Please send letters of interest explaining why you believe you are the most qualified candidate for the position along with a completed application and resume to the Human Resources Department at PO Box 10, Mountain Home, ID 83647 or email HR@mountain-home.us. Applications can also be submitted in-person to City Hall at 160 S 3rd E St. A full job description is available at City Hall. No phone inquiries please.