



Seeking applications for the position of:  
**Police Chief**

Open Date: March 24, 2025

Closing Date: Open until filled

**Wage: \$8,505.47 per month plus a generous benefit package including: PERSI retirement; employer paid medical, dental, and vision; paid vacation and sick leave**

**QUALIFICATIONS:**

- Graduation from an accredited college or university with a Bachelor's degree in law enforcement, police science, criminal justice, justice studies, or a related field; or
- Equivalent Education and experience in law enforcement, and
- Extensive (measured by ten or more years) progressively responsible experience in law enforcement, including several years at a senior management level; and
- Idaho Peace Officers Standards and Training basic certification is required and must possess, or qualify to possess, an intermediate or advanced certification

**General Statement of Duties:** The Police Chief is appointed by the Mayor, with the consent of the City Council, and will be expected to plan, direct, control, and manage the long-term programs and activities of the Mountain Home Police Department and the Mountain Home Animal Control Center and will exercise supervision over the work and personnel of these departments. The work is performed under the direction of the Mayor, in accordance with the Law Enforcement Oath of Office, laws of the State of Idaho, and ordinances and policies established by the City Council.

**Required Knowledge, Skills & Abilities:**

**Knowledge of:**

- The principles and practices of modern police administration and management including program planning, budgeting, direction, coordination and evaluation, and human resource management functions and associated tasks;
- Law, principles, and accepted practices and procedures that apply to patrol, traffic control, criminal investigation, animal control, and crime prevention;
- Standards by which the quality of police service is evaluated, the use of automated and manual police records systems and their application to police administration;
- Budgeting processes and fiscal management;
- Strategic and operational planning principles, practices and techniques, including facilities management, planning, maintenance, and forecasting.

**Ability to:**

- Lead, motivate, and maintain a high level of discipline and morale;
- Plan, implement, direct, coordinate and evaluate department programs and personnel;
- Develop, present, and gain acceptance for programs and budgets;
- Analyze police administrative concepts, problems, and situations, and propose effective and reasonable courses of action;
- Make sound and reasonable decisions in accordance with laws, ordinances, regulations, and established procedures;
- Physically perform the essential functions of the job.

**OTHER REQUIREMENTS:**

All candidates are required to pass the following to be considered for appointment:

- Physical fitness test
- Interview with a board appointed by the Mayor
- Background investigation
- Medical exam and pre-employment drug screening
- Polygraph exam
- Psychological evaluation
- Interview with the Mayor
- If hired, must live within a fifteen mile radius of Mountain Home Police Department building, preferably within the city limits of Mountain Home

Please send resumes and letters of interest explaining why you believe you are the most qualified candidate for the position to the Human Resources Department at PO Box 10, Mountain Home, ID 83647 or email [HR@mountain-home.us](mailto:HR@mountain-home.us). Applications can also be submitted in-person to City Hall at 160 S 3<sup>rd</sup> E St. A full job description is available at City Hall. No phone inquiries please.