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**MINUTES OF THE PLANNING AND ZONING COMMISSION SPECIAL MEETING  
CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO**

**Live Stream Viewing:**

**<https://www.youtube.com/c/MountainHomeIdaho>**

**Monday, July 29th, 2024, at 5:30 PM**

**ESTABLISH A QUORUM**

Chairperson Kristopher Wallert noted a quorum present and called the July 29, 2024, Special Meeting of the Planning and Zoning Commission to order. Attending were Planning and Zoning Commission Members, Rob McCormick, Kristopher Wallert, William Roeder, Phillip Mills, and by phone Cristina Drake.

Staff members attending were City Planner Nicole Coffey, Legal Counsel Geoff Schroeder

**MINUTES**

\*None

**RECOGNIZING PERSONS NOT ON THE AGENDA**

\*None

**CONFLICT OF INTEREST DECLARATION**

\* Does any Commissioner, Commissioner's employer, or Commissioner's family member have an economic interest in any matter on the agenda? (Idaho Code 67-6506) - None

\* Have any Commissioners received communications or engaged in discussions regarding matters on this agenda outside of this meeting? - None

**PUBLIC HEARING AND ACTION**

\*None

**NEW BUSINESS**

**Special Meeting pursuant to Idaho Code 74-208(7)(a)(i): Agency Self-recognition and cure of violation.**

Action Item: Acknowledge that an inadvertent open Meeting Law violation occurred on July 17, 2024, by a new commission member's email to staff and all other commission members, which contained deliberation comments by a commission member.

Action Item: Declare intent to cure violation.

Action item: Declare that no actions were taken and only the deliberation comments constituted the violation.

Action item: Direct staff to include the email in the packet for the upcoming public hearing on the application, and to send a copy of the email to the applicant along with the minutes of this meeting.

Pursuant to I.C. 74-208(7)(d) the violation is cured, and the cure shall act as a bar to the imposition of any civil penalty provided in subsection (2) of this section.

There was a discussion about why there is a special meeting. Due to an email that was sent by Commission Member Phillip Mills that was sent to Senior City Planner Brenda Ellis and all commission members were CC in the email. No action was taken.

Commission Member Rob McCormick Motioned to acknowledge all action items to declare intent to cure, declare no actions were taken, direct staff to include the email in the packet for the next upcoming public hearing for the application. Commission Member William Roeder seconded the motion. The vote is as follows: Commission Member Mills; aye, Commission Member Roeder; aye, Commission Member McCormick; aye, Commission Member Drake; aye, Commission Member Wallert; aye. The motion passed by a unanimous vote.

**OLD BUSINESS**

\*None

**DEPARTMENT HEAD ITEMS**

\*None

**ITEMS REQUESTED BY COMMISSIONERS/STAFF**

\* None

**ADJOURN**

Chairperson Kristopher Wallert adjourned the meeting at 5:34 p.m.

  
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Chair