

MINUTES OF THE REGULAR MEETING OF THE
 COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
 HELD ON FEBRUARY 13th, 2024, AT 5:00 P.M.
 AT MOUNTAIN HOME CITY HALL CHAMBERS
 MOUNTAIN HOME, IDAHO

- 22006 CALL MEETING TO ORDER/ESTABLISH A QUORUM
- 22006 PUBLIC HEARING
 1.Public Hearing on proposed fee increase for nonresident cards at the Library.
 2.Public Hearing on proposed fee increase for Trash and Recycling service for residential and commercial customers.
- 22006 RECOGNIZING PERSONS IN THE AUDIENCE
- 22007 DEPARTMENT HEAD REPORTS
- 22007 CONFLICT OF INTEREST DECLARATION
 Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.
- 22007 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.
- A. Approval/Acceptance of Minutes
 Planning & Zoning Commission - January 16, 2024
 Airport Advisory Committee - January 16, 2024
 City Council - January 23, 2024
 - B. Bills - 1/21/24 to 2/13/24 in the Amount of \$465,547.21
 - C. Payroll for the period ending 12/22/2023 to 1/21/2024 in the amount of \$727,050.32
 - D. Approve Grant Application 2023/24-018 request to allow the Library to apply for the Idaho Commission for Libraries Grant and authorize the Grant Administrator to complete all grant documents and the Mayor and City Clerk to sign all required documents.
 - E. Award Bid to Cascade Enterprises, INC. for the construction of the Well #17 Pumping Facility.
 - F. Approve Task Order 030 agreement for Wastewater Lagoon Cell 10 with Keller Associates INC.and authorize the Mayor and City Clerk to sign.
 - G. Approve the Co-Managed Service Support Agreement with Allied Business Solutions and authorize the Mayor to sign. **(Pulled from Consent Agenda)**
 - H. Approve the FY2025 Grant Application with the Idaho Transportation Department Office of Highway Safety and authorize the Grant Administrator to complete all grant documents and the Mayor and City Clerk to sign all required documents.
 - I. Approve Idaho Power quote and service request for utility installation for the BLM Seat Base project and authorize the Mayor to sign.
 - J. Approve the FedEx Freight, Inc. license agreement and authorize the Mayor to sign.
 - K. Approve the reappointment of Christina Mattern to the Library Board with a term that will expire in February 2029.
 - L. Pass Resolution #03-2024R - Establishing water rate to be effective March 1, 2024.
 - M. Pass Resolution #04-2024R - Establishing wastewater

rates to be effective March 1, 2024.

- N. Approve the Lynx Library Consortium Joint Powers Agreement with Bylaws and authorize the Mayor to sign.
- O. Approve Idaho Powers request not to pay the impact fee on a new parking structure. **(Pulled from Consent Agenda to be discussed in New Business)**
- P. Approve Animal Control's request to purchase a 2024 Ford F150 Pickup.

22008

OLD BUSINESS

- 1) Action Item: Deliberation/Decision on Mellen Water District land lease. (Information provided via email 1/26/2024.)
- 2) Action Item: Deliberation/Decision regarding spending limits. (Purchasing policy distributed 1/23/2024.)

22009

NEW BUSINESS

- 1) Items removed from Consent Agenda
- 2) Action Item: Discussion/Decision to Approve Resolution #02-2024R establishing new monthly residential and commercial garbage and recycling rates for 2024.
- 3) Non-Action Item: Discussion regarding an Airport Liaison.
- 4) Non-Action Item: regarding City Liaisons.
- 5) Non-Action Item: Discussion regarding City advisory committees.

22010

FINAL COMMENTS

22010

ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON FEBRUARY 13th, 2024, AT 5:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho on February 13th, 2024. A quorum was established with, Councilman Harjo, Councilman Brennan, Councilwoman Wirkkala, Councilwoman Garvey and Mayor Sykes being present.

AMEND AGENDA - NEW BUSINESS

Councilman Brennan made a motion to add under New Business discuss the differences between the Republic Services Contract and Ordinance, to pull Item G from the agenda to be brought back on the 27th of February, and to make the requested edit to item J on the Consent Agenda. Councilwoman Garvey seconded the motion.

The following vote was recorded:

Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilwoman Wirkkala	AYE
Councilman Harjo	AYE

The vote being unanimous, the motion was carried and so ordered.

PUBLIC HEARING - On proposed fee increase for nonresident cards at the Library.

The public hearing opened at 5:12 p.m.

Karen Halligan came forward to express frustration about the advertising for public hearings.

Don Gust spoke against the non-resident card fee increase for the Library.

The public hearing closed at 5:20 p.m.

PUBLIC HEARING - on proposed fee increase for Trash and Recycling service for residential and commercial customers.

The public hearing was opened at 5:21 p.m.

Debbie Meredith came forward to question the practices of Republic Services for recycling and against the increase.

Karen Halligan spoke against the increase for trash and recycling.

The public hearing closed at 5:27 p.m.

Councilman Brennan addressed the room and offered there would now be an option for customers to have smaller totes to save money on their City utility bill.

RECOGNIZING PERSONS IN THE AUDIENCE

Ted Thompson addressed the Council with concerns about the Airport and the Airport Committee.

Mr. Thompson's time was interrupted by a member of the audience and the meeting recessed from 5:34 to 5:36 p.m. during the outburst.

Rod Dudley came forward and spoke with the council about the importance of sharing information and the process of City Council meetings.

Ian Morcott spoke to the Council about the Airport and the Airport Advisory Committee.

DEPARTMENT HEAD COMMENTS/REPORTS

- Brenda Ellis, City Planner said at the next couple of meetings there will be several public hearings for the proposed developments.
- Shasta Hochstrasser, Library Director outlined upcoming programming.
- Mark Moore, Fire Chief said they are trying to work on a City Ordinance that would define the burn ban period. He said four firefighters will be participating in the Seattle Stair Climb.
- Betsy Hiddleston, Communications Director said she has been updating the city website.
- Hank Patrick, Building Official said Ted Reaume, Assistant Building Official passed his certification for Building Inspector and they have hired a new code enforcement officer for the vacancy they have in the department.
- John Thompson, Police Chief said they have two new police applicants going through the hiring process.
- Chris Curtis, Director of Public Works said they are getting a quote to get a card reader for the bulk water storage system. He said they will be interviewing for a wastewater technician on Thursday. The Street Department will start filling pot holes. He said with the start of the next meeting the Airport Advisory Committee will be brought back to the City Council Chambers.
- Paula Szafranski, City Treasurer said public outbursts like the one earlier in the meeting are frightening when you're sitting right next to the person having the outburst and she wanted to remind everyone to be kind to each other and to city employees.

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

- Councilwoman Wirkkala said the Council received email from Terri Manduca about the Old Business Action Item #2 and from Misty Pierce about Consent Agenda items G, L, M, and O.

Councilman Brennan said he needed to declare he accidentally replied all on an email to Rod Dudley concerning meeting times.

CONSENT AGENDA

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- A. Approval of Minutes
 - Planning and Zoning - January 16, 2024
 - Airport Advisory Committee - January 16, 2024
 - Regular City Council - January 23, 2024
- B. Bills - 1/21/24 to 2/13/24 in the Amount of \$467,547.21
- C. Payroll - 12/22/2023 to 1/21/2024 in the amount of \$727,547.21

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- D. Approve Grant Application 2023/24-018 request to allow the Library to apply for the Idaho Commission for Libraries and authorize the Grant Administrator to complete all grant documents and the Mayor and City Clerk to sign all required documents.
- E. Award Bid to Cascade Enterprises, INC. for the construction of the Well #17 Pumping Facility.
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- J. Approve the FedEx Freight, Inc. license agreement and authorize the Mayor to sign.
- K. Approve the reappointment of Christina Mattern to the Library Board with a term that will expire in February 2029.
- L. Pass Resolution #03-2024R - Establishing water rate to be effective March 1, 2024.
- M. Pass Resolution #04-2024R - Establishing wastewater rate to be effective March 1, 2024.
- N. Approve the Lynx Library Consortium Joint Powers Agreement with Bylaws and authorize the Mayor to sign.
- O. Approve Idaho Powers' request not to pay the impact fee on a new parking structure. **(Pulled from Consent Agenda to be discussed in New Business)**
- P. Approve Animal Control's request to purchase a 2024 Ford F150 Pickup.

Councilwoman Garvey questioned some of the bills. She was concerned some of the fiber optics lines are overdrawn and she would like the Council to look at the fiber optic budget.

Councilman Brennan said he would like it on the record the BLM Seat Base is a pass through.

Tiffany Belt, City Clerk said that is accurate the City will be reimbursed, though it sometimes takes a little while before that happens.

Councilman Brennan said he would like to pull Item O from the Consent Agenda.

Councilman Brennan made a motion to approve the Consent Agenda as printed pulling Items G, moving Item O to New Business and with legal's requested changes to item J. Councilman Harjo seconded the motion.

The following vote was recorded:

Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilwoman Wirkkala	AYE
Councilman Harjo	AYE

The vote being unanimous, the motion was carried and so ordered.

OLD BUSINESS

1) Deliberation/Decision on Mellen Water District land lease.
(Information provided via email 1/26/2024)

This item was tabled for the February 27th, 2024 meeting.

2) Action Item: Deliberation/Decision regarding spending limits.
(Purchasing policy distributed 1/23/2024.)

Councilwoman Wirkkala asked Chris Curtis, Director of Public Works how often there are purchases made over \$5,000.00.

Chris explained there are circumstances that come up where items that are not in the Council Minutes - February 13th, 2024

aren't budgeted are needed.

Councilwoman Wirkkala proposed that elected officials with allocated budgets, with a request to purchase exceeding \$5,000.00 must be reviewed and approved by City Council. This hopefully would give department heads the leeway to continue day to day operations.

Councilman Brennan said he was thinking to seek council approval with line to line transfers of greater than \$5,000.00. He said there is another item in the purchasing policy he would like to address, he doesn't like that anything under \$50,000.00 does not require three bids before selecting a company to do the work. He said he would like to require at least two quotes be obtained.

Councilwoman Garvey said the out of budget purchases are what she feels needs to be reined in.

Councilman Harjo said he doesn't want to disregard a document that works well for the city departments. He said he doesn't mind the addendum for elected officials as a change to the document, other than that he feels all departments should adhere to the document in place.

It was decided that a draft of the edited purchasing policy be emailed to Council members before the next council meeting.

Paul Fitzer, City Attorney said he would forward examples of another city purchasing policy he is aware of that addresses some of the Council's concerns about obtaining more than one bid.

NEW BUSINESS

1) Items removed from the Consent Agenda

Item O: Approve Idaho Powers' request not to pay the impact fee on a new parking structure.

Councilman Brennan made a motion to deny Idaho Powers' request not to pay impact fees on a new parking structure.

The Council discussed if this was a project that warranted an exemption from impact fees.

Councilman Brennan amended his motion to deny the full request from Idaho Power but to approve the waiving of the police and street impact fees. Councilman Harjo seconded the motion.

The following vote was recorded:

Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilwoman Wirkkala	AYE
Councilman Harjo	AYE

The vote being unanimous, the motion was carried and so ordered.

2) Action Item: Discussion/Decision to Approve Resolution #02-2024R establishing new monthly residential and commercial garbage and recycling rates for 2024.

Councilman Brennan made a motion to approve Resolution #02-2024R establishing new monthly residential and commercial garbage and recycling rates for 2024. Councilman Harjo seconded the motion.

Councilwoman Wirkkala asked what percentage the garbage rates would be raised by.

Tiffany Belt, City Clerk said it was a 6.5% increase.

The following vote was recorded:

Councilman Brennan	AYE
Councilwoman Garvey	AYE
Councilwoman Wirkkala	AYE
Councilman Harjo	AYE

The vote being unanimous, the motion was carried and so ordered.

3) Non-Action Item: Discussion regarding an Airport Liaison.

The Council discussed if there was an importance or need for Liaisons to City Departments.

4) Non-Action Item: Discussion regarding City Liaisons.

The Council discussed the merits of City Liaisons.

5) Non-Action Item: Discussion regarding City advisory committees.

The Council discussed the City Advisory Committees.

6) Discussion: Regarding City trash ordinance vs. Republic Services contract with the City.

Councilman Brennan said he found there was a difference between what was required in the City ordinance for trash pickup and what the contract with Republic Services states.

After discussion, the Council decided to clean up the city ordinance, so it more mirrored the Republic Services contract.

FINAL COMMENTS

• Councilwoman Wirkkala asked that a subject matter expert come to talk to the Council about the asbestos in the water lines, so Council could better understand the issue at hand.

Mayor Sykes said at the next meeting there would be representatives from Keller Associates to explain that proposed project at the next meeting.

• Councilman Brennan said he would like to do a review for the new golf course management contract.


• Councilman Harjo said he has begun the process for putting together a city Public Meeting Handbook after reviewing other city's handbooks they have on hand. He said he will get a draft to the City Clerk to distribute to the Council for review by the March 12, 2024 meeting.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:05 P.M. by orders from Mayor Sykes.



 Rich Sykes, Mayor

ATTEST: 

 Tiffany Belt, City Clerk
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