

MINUTES FROM THE AIRPORT ADVISORY COMMITTEE MEETING  
HELD ON MAY 18, 2021, AT 7:00 P.M.

**MEMBERS PRESENT:** Ian Morcott, Tom Hoegg, AJ Lewis, Martin Pike, Paul Hibbard, Steve Mulberry

**MEMBERS ABSENT:** Justin Page

**REPRESENTATIVES:** Rich Urquidi – Public Works Director; Toby Epler – JUB Engineers, Inc.

**GUESTS:**

**TRANSCRIBER:** Amy Pearson

**MINUTES:**

Martin Pike made a motion to approve the minutes from the April 20, 2021 meeting. Ian Morcott seconded the motion. All in favor, motion carried.

**RECOGNIZE PERSONS IN THE AUDIENCE:**

Stan Siewert has been in contact with Rich Urquidi and is interested in building hangars at the airport. He is based out of Caldwell and sees the need for more hangar space. He was present to observe the meeting see if this is a good site to build.

**OLD BUSINESS**

**FAA Funding and Projects**

Toby said the seal coat project was completed and the final markings have been done on the entire airport. They are waiting for the FAA grant for this year's project which is to design two taxi lanes by the quonset hut. They need to do the survey and some geotech work and then they will start bringing in options for the committee to review regarding layout and hangar design. They will be working on that through the summer and fall with a 2022 construction. Paul asked if there is a way for one or two of the committee members to be involved in the design aspect. Toby said yes, and that he would be bringing layouts for them to look at and give input.

Rich said they are still waiting on BLM to approve the SEAT base design. He has heard that it is a yes, but they are just waiting on final approvals. He is also going to be contacting the smoke jumper training facility to see if they are interested in trying to piggyback on this project. Carry forward.

**Ordinance Review**

The committee reviewed and discussed the newest draft of the Airport Rules and Regulations and Minimum Standards document. Paul asked how these changes are going to impact people that already have their licenses for this year. Rich said that anyone that already has their licenses will be good for the rest of the year and then they can apply under the new rules next year.

AJ Lewis made a motion to accept and recommend to City Council that they change Chapter 5 of the city ordinance to have the Airport Rules and Regulations and Minimum Standards be adopted by resolution. Tom Hoegg seconded the motion. All in favor, motion carried.

Ian Morcott made a motion to request that City Council adopt the fuel flowage fees as printed. AJ Lewis seconded the motion. All if favor, motion carried. Carried forward.

### **Strategic Planning**

Last month Paul forwarded everyone information regarding Swift Fuels. He would like to have a discussion to force an analysis of alternatives. Right now, there are two underground 10,000 gallon tanks. One is being used for 100 low lead; the other has been inspected and is suitable for use but is not currently in use. It was previously used with Mogas fuel. The idea is to put it in use with Jet A fuel. Rich said that they have been told that the tank needs to be lined and is not certain they will be doing that right away. Rich said, referring to the AIP, they may abandon those and put new, above ground tanks where needed. Paul said he didn't want to talk about the island, rather what the extra underground tank could possibly be used for. Paul offered an alternative that it be used for Swift 94 unleaded. The committee discussed these alternatives. Paul would like to set this for strategic planning or at least a research project into this or other fuels and see what kind of options we have to use the other tank and what the associated costs would be.

Paul said in the next three to four weeks he thinks it would be smart to do some sort of event for the airport and have a fly-in or a static display and that we should plan it now. Rich said that Cletis and Kirby are trying to do something possibly on the July 4<sup>th</sup> weekend. Paul said that he would like it to be more than just them doing it. Rich agreed and told Paul to stop in and talk to the airport manager about it. AJ told Paul he would go with him when he goes out to talk to them.

### **Airport District Creation**

No update at this time. Carry forward.

## **NEW BUSINESS**

### **GENERAL COMMITTEE DISCUSSION**

Steve Mulberry introduced himself as the newest committee member. Each member introduced themselves and gave their brief background.

Rich let the committee know that Kirby Smith is stepping out of the partnership with Cletis Holden but that he will remain as an advisor.

Paul said he just opened up a flight school and bought a hangar at the airport and would like to insulate it. As part of the heating and insulation project, he would like to install a propane tank and he needs to pour a concrete pad to put it on. Paul has already been to the building department, but he didn't know if there was a requirement to talk to the committee and he wanted to be sure he wasn't putting it on top of something that needed access. Tom said just to call DigLine and Toby said to be sure not to put it on the taxiway side of the hangar.

Paul would also like to put a sign on the highway side of his hangar. The code for that allows for 8% of the wall space so he can put a 54'-56' square foot sign on the hangar. The problem is that it is 500 feet from the road so any sign that you put up that is even that big is barely going to be legible from the road. If he gets the largest sign he can to comply with the ordinance at 4'x13' and he puts just two lines of text at 20' for each letter he can only get about 16-18 letters on the sign and it comes out to the equivalent of 12 font from the roadway. He would like to do two things. One, he would like to keep the square footage he has and just put his emblem/patch on the side of the hangar so it is recognizable. Two, there used to be a sign at the road that said Thompson Aviation on it, but it is broken from the wind, and he would like to see if it could be replaced. Rich said that is a project he has been wanting to do. He would like to put the city logo at the top of a double-sided marquee and allow for businesses at the airport to advertise there. Paul thinks that is a great long-term solution. Tom suggested putting signs on the fence as well. Rich said he needs to research that because it is an ITD road. Paul's proposal is that if you are interested in being on the sign, put a deposit down securing your location on the sign and then allow them in the short-term to

put a banner on the fence not facing the highway that be temporary until we get the permanent sign. Martin asked what it would take to have the ordinance changed to put a bigger sign on the hangar. They said it involves changing the ordinance and is not as simple as it appears. Paul said that is something he would like to get relief from the I1 district for the airport. This item was added to next month's agenda as new business. Paul passed around his logo and asked if it was okay to put that on an 8' disc on the outside of his hangar. No one had any issues with the logo. Paul was happy with the two short-term solutions.

Tom asked if it was possible to get a new American flag as the current one needs replaced. Martin asked for a bigger one as it works better as a wind indicator than the windsocks. Rich said he would do that. Paul said he also talked to Cletis about the windsock on the east end by 28. Ian asked if they are going to get new chains for the tie downs. Rich will contact FAA and see what they have available.

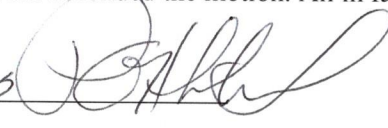
Paul addressed actions that he has heard about over the past four months that has caused a lot of ill will and bad feelings amongst people at the airport, specifically directed at Ted Thompson. Paul summarized some actions that he felt had been taken against Ted by "someone in this room or by someone known to someone in this room." Paul feels that any actions that are being taken out of pettiness or vindictiveness needs to stop and everyone needs to treat each other with respect. We need to express good will and equanimity to everybody, regardless of their behavior towards you/us.

Ian asked about access via the front gate. Rich explained Ted, who was the airport manager at the time, is the one that brought it up for safety reasons and so he went along with it that we are going to leave it that way until they get some other things figured out, but Rich will talk to Cletis and look into it. The committee informally agreed, unanimously, that pending a safety issue the front gate access should be restored. This item was added to the next meeting's agenda as new business.

### **AGENDA SET FOR NEXT MEETING**

#### **ADJOURN**

There being no further business to come before the committee, Ian Morcott made a motion to adjourn the meeting. Martin Pike seconded the motion. All in favor and the meeting was adjourned at 8:00 P.M.

FOR AS LEWIS   
Chair

### **AGENDA ITEMS FOR JUNE 15, 2021 MEETING**

#### **OLD BUSINESS**

FAA Funding and Projects  
Ordinance Review  
Strategic Planning  
Airport District Creation

#### **NEW BUSINESS**

Front Gate Access  
Hangar Signage