

MINUTES OF THE REGULAR MEETING OF THE
 COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
 HELD ON JUNE 13th, 2023, AT 6:00 P.M.
 AT MOUNTAIN HOME CITY HALL CHAMBERS
 MOUNTAIN HOME, IDAHO

21821 CALL MEETING TO ORDER/ESTABLISH A QUORUM

21821 DEPARTMENT HEAD REPORTS

21821 CONFLICT OF INTEREST DECLARATION

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

21822 CONSENT AGENDA - All matters listed within this Consent Agenda section require formal Council action, but are typically routine or not of great controversy and will be enacted by one motion. Questions for the purpose of clarification may be asked about a particular item before the motion is voted on. However, for lengthy discussion or separate motion a Council member or citizen may request an item be removed from the Consent Agenda section and placed on the Regular Agenda. ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- A. Approval/Acceptance of Minutes
 - Planning & Zoning Commission - May 15, 2023
 - Special City Council - May 18, 2023
 - Regular City Council - May 23, 2023
- B. Bills - 5/23/23 to 6/13/23 in the Amount of \$1,444,837.03
- C. Payroll for the period ending 4/22/2023 to 5/21/2023 in the amount of \$627,815.89
- D. Approve a cooperative agreement between Elmore County and the City of Mountain Home for dispatch services from October 1, 2023 to September 30, 2024, in the amount of \$58,176.00 and authorize the Mayor, City Clerk and Police Chief to sign.
- E. Approve the agreement with the Cottages Investors II, LLC to allow The Cottages of Mountain Home to use the Parks & Recreation building as a first location during and emergency and authorize the Mayor and City Clerk to sign.
- F. Approve the agreement with the Cottages Investors II, LLC to use the Discovery Building as a second location during an emergency and authorize the Mayor and City Clerk to sign.
- G. Approve authorization to burn structures agreement with Hiler Brothers Oil Company and authorize the Mayor to sign the required documents.
- H. Approve Grant Application 2022/23-029 to allow the Police Department to apply for the Bulletproof Vest Partnership Program through the Bureau of Justice Assistance and authorize the Grant Administrator to complete all documents and the Mayor and City Clerk to sign all required documents.
- I. Approve the invitation to bid for the Falcons Landing Project construction funded through the Idaho Commerce Community Block Grant.
- J. Approve the Idaho Community Development Block Grant Program Sub-Recipient Agreement for LEAP Charities, Falcons Landing Project, and authorize the Mayor to sign all required documents.
- K. Approve the first addendum to the lease agreement between the City of Mountain Home and Inventive, LLC DBA Investco, LLC, and authorize the Mayor to sign all required documents.
- L. Approve change order #3 for the Well #17 project and authorize the Mayor to sign all required documents.
- M. Approve the request for a applicant to submit a Planned Unit Development application for a parcel less than 3 acres. **(Pulled from Consent Agenda)**

and placed under New Business)

21822

NEW BUSINESS

- 1) Items removed from Consent Agenda
- 2) Discussion Item: to reduce base rate water consumption and alternative garbage collection fees.
- 3) Action Item: Deliberation/Decision on Planning and Zoning Commission recommendation and finding of facts a Conditional Use Permit to allow for the enlargement of a residential dwelling in a C-3 zone at 385 West Jackson Street. (Staff report provided via email on May 30, 2023)
- 4) Action Item: Deliberation/Decision on Planning and Zoning Commission recommendation and finding of facts a Conditional Use Permit to allow for renovations of an existing, nonconforming structure in a C-3 zone at 120 South 3rd East. (Staff report provided via email on May 30, 2023)

21824

Budget Presentations -

- 1) Domestic Violence - Cynthania Clark, Executive Director
- 2) Visitors Center - Jessie Stray-Bulter, Coordinator at the Desert Mountain Visitor Center
- 3) Arts Council - Chris DeVore, Executive Director

21824

RECOGNIZING PERSONS IN THE AUDIENCE

21824

FINAL COMMENTS

21824

EXECUTIVE SESSIONS - Action Items Below

- 1) Pursuant to Idaho Code Section 74-206(1)(a) -to consider the hiring of a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.
- 2) Pursuant to Idaho Code Section 74-206(1)(b) - to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
- 3) Pursuant to Idaho Code Section 74-206(1)(f) -to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

21825

ADJOURN

MINUTES OF THE REGULAR MEETING OF THE
COUNCIL OF THE CITY OF MOUNTAIN HOME, ELMORE COUNTY, IDAHO,
HELD ON June 13th, 2023, AT 6:00 P.M.

The Council of the City of Mountain Home, Elmore County, Idaho, met at the Mountain Home City Hall Chambers, 160 South 3rd East, Mountain Home, Idaho on June 13th, 2023. A quorum was established with, Councilman Green, Councilman Brennan, Councilwoman Garvey and Mayor Sykes being present. Councilman Bundy was absent.

DEPARTMENT HEAD COMMENTS/REPORTS

- Gene Palmer, Street Superintendent said they are working on West 5th Street and are going to be doing area maintenance.

- Ty Larsen, Police Lieutenant said they have three applicants with the Animal Shelter going through background checks.

- Hank Patrick, Building Official said building permits have been coming in, they have had 46 residential permits so far this year and code enforcement has been focused on residential cleanup.

- Brock Cherry, Community Development Director said Planning & Zoning will be changing their meeting times to 5:30 on Tuesdays. He said LEAP Charities will be breaking ground in July.

- Bianca Garcia, Youth Coordinator for the Library went over the Summer Reading Program at the Library. She said the story stroll on the walking path is operational now.

- Rich Urquidi, Director of Public Works said BLM should have their seat planes in at the Airport soon. The wastewater farm is open now and ready for cutting. He said they have pumped less water so far this year than last, just because the weather hasn't been as hot.

- Paula Szafranski, City Treasurer said on the utility bills that went out in June there is information on the new payment system that will be implemented in July.

- Tiffany Belt, City Clerk said she just providing support to all the departments as they need assistance.

- Mark Moore, Fire Chief said they will be focused on Firework safety and they are beginning the process of implementing a burn ban.

Has any Council Member received information pertaining to, or otherwise had any contact with any person regarding any items on this City Council agenda? If so, please set forth the nature of the contact.

- The Council had nothing to declare.

CONSENT AGENDA

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- L. Approve change order #3 for the Well #17 project and authorize the mayor to sign all required documents.
- M. Approve the request for a applicant to submit a Planned Unit Development application for a parcel less than 3 acres.
(Pulled from Consent Agenda and placed under New Business)

Councilman Brennan said he would like to pull Item M to be placed under New Business.

Councilman Green made a motion to approve the Consent Agenda as printed pulling Item M. Councilwoman Garvey seconded the motion.

The following vote was recorded:

Councilman Brennan	AYE
Councilman Green	AYE
Councilwoman Garvey	AYE

The vote being unanimous, the motion was carried and so ordered.

NEW BUSINESS

1) Items removed from the Consent Agenda

M: Approve the request for a applicant to submit a Planned Unit Development application for a parcel less than 3 acres.

Councilman Brennan said knowing what the application will be it doesn't seem harmonious with the neighborhood. Putting six residential units on a quarter acre parcel. He said the paperwork for the neighborhood plat doesn't disallow it but probably doesn't outright say it is welcome either.

Councilman Brennan made a motion to deny the request for this application.

There was no second and the motion died.

Councilman Green made a motion to allow the submittal of the application for a planned unit development. Councilwoman Garvey seconded the motion.

The following vote was recorded:

Councilman Green	AYE
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Councilman Brennan	NAY
Councilwoman Garvey	AYE

The majority of the vote being in favor, the motion was carried and so ordered.

Discussion Item: to reduce base rate water consumption and alternative garbage collection fees.

Mayor Sykes said he was bringing this up because citizens have reached out wondering why they have to pay the same rate as people using 5,000 gallons when he is only using 900 gallons every month. He said he brought this up because he was prepared to put work into finding out what options the city could bring forward to help individuals in this situation, but he wanted to know if the council was interested in pursuing this before he went any further.

Councilwoman Garvey said she would like to entertain the idea, maybe there could be a reduction based on income.

Councilman Brennan asked if we reduce costs for one group of users are we passing it onto another group.

It was decided to have Mayor Sykes do further research on the best way to move forward to look into reducing rates for those who use less of the services and bring his findings back to the next meeting.

Action Item: Deliberation/Decision on Planning and Zoning Commission recommendation and finding of facts a Conditional Use Permit to allow for the enlargement of a residential dwelling in a C-3 zone at 385 West Jackson Street. (Staff report provided via email on May 30, 2023)

Councilwoman Garvey made a motion to approve the Planning and Zoning Commission recommendation and finding of facts a Conditional Use Permit to allow for the enlargement of a residential dwelling in a C-3 zone at 385 West Jackson Street. Councilman Brennan seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE

The vote being unanimous, the motion was carried and so ordered.

Action Item: Deliberation/decision on Planning and Zoning Commission recommendation and finding of facts a Conditional Use Permit to allow for renovations of an existing, nonconforming structure in a C-3 zone at 120 South 3rd East. (Staff report provided via email on May 30, 2023)

Councilwoman Garvey said she didn't see a problem with this item either and this entire area is coming together nicely.

Councilman Green made a motion to approve the Planning and Zoning Commission recommendation and finding of facts a Conditional Use Permit to allow for renovations of an existing, nonconforming structure in a C-3 zone at 120 South 3rd East. Councilwoman Garvey seconded the motion.

Brock Cherry, Community Development Director said this application has met all of the public hearing requirements and no members of the public came forward at the public hearing.

The following vote was recorded:

Councilman Green	AYE
Councilwoman Garvey	AYE

Councilman Bundy

AYE

The vote being unanimous, the motion was carried and so ordered.

BUDGET PRESENTATIONS

1) Domestic Violence

Cynthania Clark was present and advised the Domestic Violence Council would like to request \$10,000.00 from the City this year, an increase from the \$5,000.00 they requested last year.

2) Visitor Center

Jessie Stray-Butler, Coordinator at the Desert Mountain Visitor Center was present and advised the Visitor's Center would be asking the City for a \$10,000.00 donation this year for funding, an increase from the \$5,000.00 they asked for last year.

3. Arts Council

Chris Devore was present on behalf of the Arts Council and advised the organization will be asking for the same amount as previous years, \$5,000.00.

RECOGNIZING PERSONS IN THE AUDIENCE

- No one came forward at this time.

FINAL COMMENTS

- Councilman Green thanked the Mountain Home Chamber of Commerce for the great job they did with Crazy Days this year.

- Councilman Brennan asked if there had been any follow-through with checking into non-resident fees for Recreation programs.

Councilman Green said he hadn't been able to get all the numbers together just yet but felt it could be ready by the June 27th meeting.

EXECUTIVE SESSION

1) Pursuant to Idaho Code Section 74-206(1)(a) - to consider the hiring of a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Councilman Green made a motion to go into Executive Session Pursuant to Idaho Codes 74-206(1)(a), Idaho Code 74-206(1)(b), and Idaho Code 74-206(1)(f). Councilman Brennan seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE

The vote being unanimous, the motion was carried and so ordered.

The council went into executive session at 6:05 p.m.

The council came out of executive session at 7:32 p.m.

2) Pursuant to Idaho Code Section 74-206(1)(b) - to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges
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brought against, a public officer, employee, staff member or individual agent.

Councilman Green made a motion to go into Executive Session Pursuant to Idaho Codes 74-206(1)(a), Idaho Code 74-206(1)(b), and Idaho Code 74-206(1)(f). Councilman Brennan seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE

The vote being unanimous, the motion was carried and so ordered.

The council went into executive session at 6:05 p.m.

The council came out of executive session at 7:32 p.m.

3) Pursuant to Idaho Code Section 74-206(1)(f) - to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Councilman Green made a motion to go into Executive Session Pursuant to Idaho Codes 74-206(1)(a), Idaho Code 74-206(1)(b), and Idaho Code 74-206(1)(f). Councilman Brennan seconded the motion.

The following vote was recorded:

Councilman Green	AYE
Councilman Brennan	AYE
Councilwoman Garvey	AYE


The vote being unanimous, the motion was carried and so ordered.

The council went into executive session at 6:05 p.m.

The council came out of executive session at 7:32 p.m.

ADJOURN

There being no further business to come before the Council, the meeting was adjourned at 7:32 P.M. by orders from Mayor Sykes.



 Rich Sykes, Mayor

ATTEST: 

 Tiffany Belt, City Clerk

